

Job Advertisement

Internship Supply Chain (part-time ~50%)

Company Overview

AZAD is a privately held Swiss based company, dedicated to identifying, developing, Sales & Marketing of

- Generic Active Pharmaceutical Ingredients
- Generic Drug Products

As a virtual company we are producing our products according to patented non-infringing process and formulation in FDA / EU GMP facilities.

AZAD hosts two business units: API (active pharmaceutical ingredients) and Finished Products on two Business Sites Schaffhausen and Toffen.

To strengthen our Logistics Department in Schaffhausen, we are looking for a new employee earliest by October or later by arrangement as an

Internship in Supply Chain

You will

- Get an insight into a mid-size virtual company in the Generic & Pharmaceutical environment
- Learn about the logistics business with focus on APIs
- Get familiar with basic terms, regulation, guidelines, habits precedents in the above-mentioned field and its associated areas (regulatory, R&D, Sales, etc.)
- Learn Information about products, customers, suppliers, partners, markets

Your profile

- You've completed a commercial apprenticeship (KV-Lehre) (industry based preferred)
- Languages: business-fluent in German and English
- Good knowledge in Word, Outlook and Excel
- Knowledge with ERP system (Navision preferred)
- Desire to work in teams and to learn new activities and skills

Job description

- Coordination of shipping
- Placing orders with suppliers and correspondence with customers/agents etc.
- Provision of shipping documents
- Storage/internal communication with accounting (supplier, agent, customer invoices)
- Account assignment and posting of supplier/customer invoices
- Daily contact with our global customers and partners

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We offer

- A responsible task in a future-oriented, innovative company
- Competent support and training opportunities
- Independent and autonomous team work
- Contemporary employment conditions
- Attractive workplace near the railway station (Schaffhausen)
- High flexibility regarding working hours

This position is ideally suited to complement your studies and offers a good start to your professional life.

Do you enjoy working in an international environment in a small team of specialists? Then we look forward to receiving your complete application documents.

For further information, please contact Mathias Kuhn, Head of HR, on +41 52 632 09 16 or at hr@azad.ch.

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